

SECURITY OFFICER

9381

Definition: Security officer is an armed, professional staff position responsible for maintaining the safety and peace of all persons, as well as the preservation of property in the St. Louis County Government buildings. This position is responsible for carrying out the mission of the Bureau of Security Services by patrolling and maintaining access control of employees and visitors at designated posts or locations. Security officers report directly to an on-duty Watch Supervisor, acting Watch Supervisor or the Commander.

Knowledge, Skills and Abilities:

This assignment requires the employee to be skilled at the following functions in addition to those necessary for all positions:

- Knowledge of St. Louis County policies and procedures,
- Ability to follow policies and procedures,
- Ability to follow instructions,
- Ability to use good judgement,
- Ability to work closely with others,
- Ability to maintain a St. Louis Metropolitan Security License,
- Ability to effectively use specialized metal detection equipment,
- Ability to use and maintain a St. Louis County issued firearm,
- Ability to use a St. Louis County issued TASER and ASP baton within the guidelines of the Department and previous case laws,
- Ability to communicate effectively, orally and in writing,
- Ability to communicate effectively using a two-way handheld radio,
- Ability to effectively use specialized computer systems to monitor alarms and security cameras in St. Louis County Government buildings,
- Ability to enforce rules and regulations firmly, tactfully, and impartially,
- Ability to work regular and irregular shift work,
- Ability to work overtime,
- Available for call back to duty,
- Knowledge of St. Louis County Government,
- Knowledge of the services provided by and the general operation of St. Louis County Government and each of the organizations wherein security is provided,
- Knowledge of various buildings and office locations where tasked with providing security,
- Ability to work with various St. Louis County Departments to achieve mutual goals,
- Ability to safely operate a Department vehicle.

Training and Experience:

The Security Officer must have advanced knowledge and training in the following:

- High school diploma,
- Hold and maintain a Metropolitan Private Security License,
- Attend two weeks of training by a Bureau supervisor during orientation before being assigned to a field training instructor for a minimum of 4 weeks,
- Must attend and become certified in firearms, ASP, OC, and handcuffing.